

# HIPAA Compliance Assessment


a new streamlined approach

The **Health Insurance Portability and Accountability Act (HIPAA)** of 1996 was established by Congress with these core elements and implementation dates:

Privacy Rule - April 14, 2003

Transactions and Code Sets Rule - October 16, 2003

Security Rule - April 21, 2005



HIPAA is designed to better protect an individual's medical information by giving more control over how that information may be used to the individual. The Law contains civil and criminal penalties for wrongful use or disclosure of this Protected Health Information. As a result, most health care providers and their Business Associates have to modify their business practices.

Health care professionals and organizations impacted by HIPAA must implement, monitor, and demonstrate to the U. S. Department of Health and Human Services their compliance with each of the HIPAA Rules' requirements:

- Privacy - Name a Privacy Officer, post a Notice of Privacy Practices, develop Privacy Policies and Procedures, train workforce members, enter into Business Associate Agreements, track and account for all disclosures of health information, and correct any deficiencies.
- Transactions and Code Sets - Assure that electronic systems and services meet HIPAA standards.
- Security - Develop and maintain mechanisms, policies, procedures, and training to assure that administrative, technical, and physical safeguards are in place to protect health information in oral, written, and electronic forms.

BISI has the tools, methodologies, services, and EXPERIENCE necessary to help you meet each requirement!



BRANDT INFORMATION SERVICES, INC.

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# HIPAA Compliance Assessment

We are HIPAA experts. Our approach is practical and affordable.

## Workflow



## Overview

We work with both public and private sectors and know how important it is to have simple, cost-saving solutions.

Here's how the **BISI Compliance Assessment** works:

- BISI researches current state laws and compares them to HIPAA regulations.
- BISI conducts interviews in your offices with key staff and prepares covered entity and gap analyses.
- BISI produces a report comparing each Rule to your current compliance and a set of succinct recommendations to achieve basic compliance quickly.
- BISI formulates a work plan to ensure compliance.
- BISI provides ongoing review, assessment, and oversight for continued compliance.

## Timetables

HIPAA deadlines make it challenging to bring an organization into full compliance with all elements of the law. Therefore, BISI first uses an efficient, short-term approach that will help you achieve some level of compliance. These initial, short-term strategies include developing and adopting general policies and procedures that are consistent with HIPAA; conducting immediate training of your workforce; and designating a Privacy Officer.

The BISI Compliance Assessment can be delivered within weeks of our initial one-day visit to establish the scope and targets of the necessary interviews in your offices. BISI will conduct interviews and complete the assessment, recommendations, and the work plan.

## Costs

Pricing is based on hourly estimates for the full compliance assessment and work plan formulation:

- Research laws/HIPAA regulations - 50 hours
- Conduct interviews/gap analysis - 60 hours
- Produce assessment and compliance tasks - 180 hours
- Formulate work plan to assure complete compliance - 120 hours

BISI will be happy to provide hourly rates and pricing upon request.

Put our experience and tools to work for you. We know HIPAA. We can create the blueprint for your organization's compliance with these regulations.

For more information, contact [info@brandtinfo.com](mailto:info@brandtinfo.com) or call 850.877.7713, ext. 300.



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